

**"TENDER FOR LAYING OF WIRING FOR CCTV CAMERAS FROM INDIRA BHAWAN CAMPUS TO MAIN CAMPUS, LAL BAHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION, MUSSOORIE"**

Lal Bahadur Shastri National Academy of Administration,  
Mussoorie – 248 179 (Uttarakhand)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel & Training)

**Limited Tender Notice No. D-32/1/2014-Security**

**Dated: 09/02/2021, 20 माघ, शक 1942**

To  
M/s.....  
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**NON-TRANSFERABLE BID DOCUMENT FOR  
"TENDER FOR LAYING OF WIRING FOR CCTV CAMERAS FROM INDIRA BHAWAN CAMPUS TO MAIN CAMPUS,  
LAL BAHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION, MUSSOORIE"**

Sealed tenders super scribed **"TENDER FOR LAYING OF WIRING FOR CCTV CAMERAS FROM INDIRA BHAWAN CAMPUS TO MAIN CAMPUS, LAL BAHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION, MUSSOORIE"** are invited by the undersigned from the reputed manufacturers/ suppliers/ authorized dealers/authorized distributors as per the key events as mentioned below:

- Earnest Money Deposit:-** Rs. 15,000/- (Rupees fifteen thousand only).
- Tender schedule containing the specifications with detailed conditions may be obtained from the Security Section, LBSNAA, Mussoorie, District Dehradun, Uttarakhand- PIN 248179 or can be downloaded free of cost from the website of LBSNAA at URL <http://www.lbsnaa.gov.in/tenders>.
- Key Events/ Dates :**

Event	Indicative Dates of the Tender are as follows
Issue of the advertisement for Tender	09/02/2021
Last Date and Time of submission of Tender	24/02/2021 till 1500 hrs.
Date and time of opening of Tender	24/02/2021 at 1600 hrs.
Date of opening of Financial Bid	Decided by the Authority
Venue of opening the tender	Office of Chairman, TOC (Tender Opening Committee), LBSNAA, Mussoorie, Uttrakhand

1 | Ph: 0135-2222335  
Web: [www.lbsnaa.gov.in/tenders](http://www.lbsnaa.gov.in/tenders)

Fax: 0135-2632350  
Email: [security.lbsnaa@nic.in](mailto:security.lbsnaa@nic.in)

*Signature*  
9/2/2021

**“TENDER FOR LAYING OF WIRING FOR CCTV CAMERAS FROM INDIRA BHAWAN CAMPUS TO MAIN CAMPUS, LAL BAHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION, MUSSOORIE”**

**5. All Queries to be addressed to :**

Assistant Director,  
Security Section  
Lal Bahadur Shastri National Academy of Administration  
(Government of India)-248179  
Mussoorie-248 179 (Uttarakhand) India  
Phone: (0135) 2222000 FAX: (0135) 2632350

**6. Index of Documents:**

- 6.1. Section A Bid System and Instructions for submission of Tender
- 6.2. Section B General Terms and Conditions
- 6.3 Section C Legal Requirements
- 6.4. List of Forms This to be submitted by the bidder is given in Annexure -I to Annexure -VI.

Document	Form Name	Location in Envelopes
Tender Document	Tender Document duly stamped and signed as a proof of having read and acceptance of all terms and conditions	Main Envelope
EMD	Earnest Money Deposit	Main Envelope
Annexure –I	Technical bid (Pre qualification bid)	Technical Bid Envelope
Annexure-II	Compliance Sheet for wiring and other equipments.	Technical Bid Envelope
Annexure –III	Bid Declaration Letter	Main Envelope
Annexure –IV	Security Money Deposit Form	Financial Bid Envelope
Annexure-V	Financial Bid by Tenderer	Financial Bid Envelope
Annexure-VI	Deed of Agreement	Technical Bid Envelope

*(Signature)*  
(Ekta Uniyal)

Assistant Director

**Bid System and Instructions for Submission of Tender**

- A1. Bids are invited in **two** Bid systems i.e. **(1) Technical** and **(2) Financial**. These bids shall be sealed separately and these two bids will be enclosed in a separate single sealed envelope **(Main envelope)** and clearly written on the top of envelope **"Technical Bid"** and **"Financial Bid"**
- A2. **Main Envelope:** Main Envelope will contain the
- Tender Document, EMD and Annexure-III. **The tender not accompanied with prescribed earnest money deposit will be rejected summarily** and;
  - Technical Bid Envelope No. 1- Technical Bid Annexure-I, II & VI.
  - Financial Bid Envelope No. 2-Financial Bid Annexure-IV & V.

It shall be sealed and will be submitted to LBSNAA as a Bid. Each envelope should have the following written thereon:

- Tender Notice No. "D-32/1/2014-Security"**
- Last date for submission of Bid: 24.02.2021 (1500 hrs.)**
- TENDER FOR LAYING OF WIRING FOR CCTV CAMERAS FROM INDIRA BHAWAN CAMPUS TO MAIN CAMPUS, LAL BHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION, MUSSOORIE"**

**The Tender**

- The original tender document must be duly signed and stamped by the authorized signatory on each page.
  - The bidder shall indicate the prices as mentioned in ANNEXURE-V.
  - The rate must be stated in words and figures. If there is discrepancy between the price quoted in word and figures, the price quoted in words would be treated as final.
  - The price quoted by the tenderer should be firm and applicable taxes such as GST, service tax, tax should be mentioned separately. The applicable taxes should be on actual basis as per government norms.
  - No tenderer shall be allowed to revise its price quoted in the Financial Bid.
- A3. **Envelope No.1 (Technical Bid- Prequalification):** The technical bid shall not have the price portion but must include all the required information in Annexure I, II & VI. Department will open these bids as per schedule, Technical evaluation of the bid will be done internally by Technical Committee of LBSNAA. Technically eligible bidders in the technical evaluation process will be called for financial bid opening as per the scheduled date and time. Financial bids of only those bidders who are technically qualified will be opened.

*Handwritten signature and date 9/2*

**"TENDER FOR LAYING OF WIRING FOR CCTV CAMERAS FROM INDIRA BHAWAN CAMPUS TO MAIN CAMPUS, LAL BAHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION, MUSSOORIE"**

- A4. **Envelope No.2 (Financial Bid):-** It should contain all the information in Annexure IV & V. **Price should not be indicated in any of the documents except in Envelope 2. Indication of price bid anywhere else will render the bid disqualified.**
- A5. All the sealed Envelops thus prepared should also indicate clearly the name and address of the bidder to enable the bid to be returned if required.
- A6. Contents of all the inner envelops must be tied / bound securely.
- A7. All pages of the bid including Brochures are to be numbered as page--- (current page) of--- (total pages). The numbering should be done continuously for the whole bid and not section wise.
- A8. The vendor must bear all the costs associated with the preparation and submission of the bid and purchaser will in no case be responsible or liable for those costs, regardless of the conduct or the outcome of the tendering process.
- A9. All bids in sealed format only will be accepted.
- A10. Bid to be addressed to **The Director, Lal Bahadur Shastri National Academy of Administration, Room No. 107, C.R.U., Level-1, Gyanshila Building, LBSNAA, Mussoorie-248179 (UTTARAKHAND)** and must reach on or before **24.02.2021 by 1500 hrs.** Bids should be hand delivered or may be sent by post at the aforementioned address on or before the above mentioned date and time. If the date on which the tender is opened for acceptance is declared to be a holiday, the tenders shall be deemed to remain open for acceptance till the appointed time on the next working day.

  
(Ekta Uniyal)

**Assistant Director**

**General Terms and Conditions**

**B-0: Project Profile**

Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie is an institute of the Central Government under the Department of Personnel & Training, Ministry of Personnel, PG & Pensions. It is situated at Mussoorie, District Dehradun and undertakes the training of the IAS Officers and Probationers of the All India and Central Services selected through the UPSC.

**LBSNAA is already installed around 238 CCTV cameras which cover LBSNAA main campus and Indira Bhawan Campus. There are 37 Cameras installed at Indira Bhawan Campus. All those cameras of Bosch brand.**

**B-1: Earnest Money Deposit**

1. Earnest money in the form of Demand Draft/FDR/Banker's Cheque or Bank Guarantee of Rs.15,000/- valid for 90 days from any Nationalized/Scheduled Bank drawn in favour of Director, Lal Bahadur Shastri National academy of Administration, Mussoorie has to be submitted along with the bid. In case of breach of any terms & condition, EMD may be forfeited.
2. Tender not accompanied with prescribed earnest money deposit will be rejected summarily.
3. The EMD of the unsuccessful vendors shall be refunded after final acceptance of the tender and within reasonable time after opening of the tender. The EMD will carry no interest.
4. After the award of tender to successful vendor the EMD of the successful vendor will be refunded on submission of Performance Bank Guarantee equivalent to 10% of the contract value.
5. The EMD will be forfeited if the successful vendor withdraws his offer or any clause of his offer/tender, if such withdrawal adversely affects the interests of LBSNAA.

**B-2: Eligibility Criteria of the Vendor (Pre-Qualification)**

The following are compulsory conditions that have to be satisfied failing which the offer will not be considered. Papers will have to be supplied with the tender in proof thereof.

1. The Registration number of the firm along with the GST/TIN/TAN No. allotted by the Sales Tax Authorities, as well as PAN number of the firm allotted by the Income Tax authorities should be submitted, failing which vendor's bid would become invalid and same shall be rejected.
2. The bidder has to submit the working experience proof of being in business for last 2 years in supply and installation work of CCTV cameras wiring or optical fibre laying & splicing work. Copy of work order be enclosed.

*Signature*  
9/2

3. **Technical Specification and features required:** The following Hardware specifications will be required. The proposed wiring work by the bidder should match the maximum specifications as mentioned below will the eligible bidder for pre-qualification (Technical bid) of the tender.

**Hardware Specifications (Scope of Work):**

S.NO	DISCRIPTION OF ITEMS	QTY	Unit
1	Supplying and making fusion splicing of optical fibre cable complete etc. as required.	30	core
2	Supplying, Installation, testing and commissioning of Outdoor Junction Box for termination of cables at site etc. as required.	20	Nos
3	Supplying and laying single mode 12 core, fibre optical Internet cable in the G.I pipe including Connection testing, including jointing of cables etc. as required.	1800	Mtr
4	Supplying and laying following size 'A' class GI pipe 40mm direct in ground approx. 30cm deep including excavation and refilling the trench or fixing on wall/pushta with help of suitable size	1500	Mtr

**Note:-The bidder has to do the site survey for the verification of technical specifications given in the tender document before submission of the bid.**

**B-3: Bid Criteria & Award of Contract**

1. LBSNAA will award the Contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined as the best evaluated bid provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily. The total bid value will be as calculated on the basis of the rate quoted by the bidder.
2. The contract shall be awarded to the bidder with the Lowest quoting vendor (LQ-1) from the panel on the basis of lowest financial bid of the system with all components.

**B-4: Submission of Tender**

1. Bid must be received by LBSNAA at the address specified in Section 'A' not later than 1500 hrs on 24/02/2021 as specified in Tender document. In the event of the specified date for the submission of bids being declared **holiday** for the purchaser, the bids will be received up to the appointed time on the next working day.
2. **Late tender:** Any tender received after the stipulated date and time of submission as mentioned in the tender notice, will not be considered.

*EW*

**B-5: Notification of Award**

Prior to the expiration of the period of bids validity, LBSNAA will notify the successful Bidder in writing by letter, email or by FAX, to be confirmed in writing by speed post or hand delivered letter, that its bid has been accepted. The notification of Acceptance will constitute the formation of the Contract.

**B-6: Signing of Contract**

Upon the receipt of the notification of award by the successful bidder, the successful bidder shall fill the Deed of Agreement in accordance with Form of Agreement included in the Bid Documents at ANNEXURE-VI and submit the same to the **Administrative Officer** within a week of the date of receipt of notification of award. The **Administrative Officer** shall return the draft duly approved within a week from the receipt of the draft and the successful bidder shall get the same engrossed, have the correct amount to stamp duly adjudicated by Superintendent of Stamps and thereafter return the same duly signed and executed on behalf of the successful bidder, all at his own cost within two weeks from the receipt of the approved draft.

**B-7: Payment Terms**

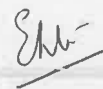
The Successful Vendor will furnish security money in favour of the Director, LBSNAA for an amount of 10% of the contract value valid from the date of Purchase order/Contract to 90 days beyond the date of completion of all contractual obligations. The work is to be completed within a period of one month from the date of work order (Annexure-VI). In case of late completion of work, a penal charge @ 5% of tender cost with the deducted from final bill.

1. A pre-receipted bill shall be submitted in triplicate in the name of "Director, Lal Bahadur Shastri National Academy of Administration, Mussoorie". All payment shall be made in Indian Rupees as per following schedule.
2. The work shall be executed as per the direction and to the satisfaction of the LBSNAA.
3. In case the services are not found satisfactory, the LBSNAA shall have the right either to reject the Contract or deduct the payment from the bill or from the security money.
4. The payment will be made after satisfactory supply, installation and testing of the equipment supplied and after received the required Security money deposit to the Academy. No advance payment will be made to the successful bidder.
5. The LBSNAA decision as regards the rejection shall be final and binding on the Contractor.

**B-8: Corrupt or Fraudulent Practices**

- a) Vendors shall observe the highest standard of ethics during the period of contract.

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- b) LBSNAA will reject a proposal for award if it determines that the Bidder recommended for award has attended or engaged in corrupt or fraudulent practices in competing for the contract in question.

**B-09: Price Validity and Scope**

1. Bids should be valid for a minimum period of 120 days from the date of opening of the tender.
2. Prices quoted should be exclusive of all taxes and duties applicable. All applicable taxes, duties and freights will be mentioned separately in the financial bid by the bidder.
3. The rates should be quoted by the bidders in Indian Currency and payment shall be made to successful bidders in Indian currency only.

**B-10: Warranty**

Supplier warrants that the items supplied under this contract are new, unused and shall have no defect, arising from design, materials or workmanship or from any act or omission of the supplier that may develop under normal use of supplied items. The warranty of the supplied Items shall be of as per the Company's norms.

**B-11: Address, Notices and Communications on behalf of the LBSNAA**

- a) For all purposes of the contract, including arbitration there under, the address of the Contractor mentioned in the tender shall be the address to which all communications addressed to the Contractor shall be sent, unless the Contractor has notified a change by a separate letter containing no other communication and sent by registered post, acknowledgement due. The Contractor shall be solely responsible for the consequences of any omission to notify a change of address in the manner aforesaid.
- b) Any communication or notice on behalf of the LBSNAA in relation to the contract may be issued to the contractor by the Director or any other officer authorized by him on his behalf and all such communications and notices may be served to the Contractor either by Registered Post or speed post or by ordinary post or by hand delivery or by telephone at the option of such officer.

  
(Ekta Uniyal)

Assistant Director



**Legal Requirements (Contract)**

**C-1: Disputes and Arbitration**

1. In case any dispute or difference arises out of or in connection with or the carrying out of works (whether during the progress of the works or after their completion and whether before or after the termination, abandonment or breach of contract) except as to any of the accepted matters, provided hereunder, the parties hereto, shall first endeavour to settle such disputes of differences amicably. All disputes can be addresses to Mentor (Security) who will take decision after hearing both the parties.
2. If both the parties fail to reach such amicable settlement, then either party (the Purchaser or Contractor) may (within 28 days of such failure) give a written notice to the other party requiring that all matters in dispute or difference be arbitrated upon. Such written notice shall specify the matters which are in difference or differences of which such written notice has been given and no other shall be referred to the arbitration of a single arbitrator, to be appointed by both the parties or in case of disagreement as to the appointment of a single arbitrator, to that of two arbitrators, one to be appointed by each party or in case of said arbitrators not agreeing then, to the umpire to be appointed by the arbitrators in writing before entering upon the references. Provisions of Indian Arbitration and conciliation Act, 1996 or any statutory modification or re-enactment thereof and rules framed there under from time to time shall apply to such arbitration.
3. Venue of arbitration shall be Mussoorie/Dehradun.
4. The arbitrator or arbitrators appointed under this Article shall have the power to extend the time to make the award with the consent of parties.
5. Pending reference to arbitration, the parties shall make all endeavours to complete the work in all respects and all disputes, if any will finally be settled in the arbitration.
6. Upon every or any such references to the arbitration, as provided herein the cost of and incidental to the reference and Award respectively shall be at the discretion of the Arbitrator, or the umpire, as the case may be.
7. The award of Arbitrator or Arbitrators, as the case may be, shall be final and binding on the parties. It is agreed that the Contractor shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration, but shall proceed with the works with all due diligence. The Purchaser and the Contractor hereby also agree that arbitration under this clause shall be the condition precedent to any right of action under the contract except for as provided for in the Tender.

**C-2: Applicable Law**

1. The agency shall be governed by the laws and procedures established by Govt. Of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing.
2. All disputes in this connection shall be settled in Dehradun jurisdiction only.

*Emt*

3. LBSNAA reserves the right to cancel this tender or modify the requirement without assigning any reasons. LBSNAA will not be under obligation to give clarifications for doing the aforementioned.
4. LBSNAA reserves the right to keep a panel of qualified bidder(s).
5. LBSNAA reserves the right that the work can be allocated to more than one vendor and maximum three vendors.
6. LBSNAA also reserves the right to relax any of the terms & conditions of the tender.
7. LBSNAA without assigning any further reason can reject any tender(s), in which any prescribed condition(s) is/are found incomplete in any respect.
8. LBSNAA also reserve the right to award work order on quality/Technical basis, which depends on quality/capability of the system and infrastructure of the firm. Bidder(s) are, therefore, directed to submit the tender carefully along with complete Technical features of the products/systems as well as other documents required to access the capability of the firm.
9. All procedure for the purchase of stores laid down in GFR and DFPR shall be adhered-to strictly by the LBSNAA and subordinates and Bidders are bound to respect the same.
10. All queries regarding the terms and conditions of this tender should be addressed to "The Assitant Director, Security Section, Lal Bahadur Shastri National Academy of Administration, Mussoorie 248179, Uttrakhand, Phone # 0135-2222000, Fax # 0135-2632350, 2632720 email: [security.lbsnaa@nic.in](mailto:security.lbsnaa@nic.in)

**C-3 : Empanelment**

1. The decision of LBSNAA arrived at as per above will be final and representation of any kind shall not be entertained on the above. Any attempt by vendor to bring pressure towards LBSNAA decision making process, such vendors shall be disqualified for participation in the present tender and those vendor may be liable to be debarred from bidding for LBSNAA tenders in future for a period of three years.
2. In the event the vendor's Company or the concerned division of the Company is taken over/bought over by another company, all the obligations and execution responsibilities under the agreement with LBSNAA, should be passed on for compliance by the new company in the negotiation for their transfer. The vendor should keep LBSNAA informed about such changes well in advance.
3. All empanelled vendors will automatically agree honouring all aspects of fair trade practices in executing the purchase orders placed by LBSNAA by responding to this tender.
4. In case the successful vendor found in-breach of any condition(s) of tender, at any stage during the course of contract period, the legal action as per rules/laws, shall be initiated against the vendor and EMD/Performance Security Deposits shall be forfeited, besides debarring & Black listing the vendor concerned for at least 3 (three) years, for further dealing with LBSNAA.
5. The vendor should not assign or sublet the empanelment or any part of it to any other agency in any form. Any such act shall result in termination of empanelment and forfeiture of Security Deposit.

6. LBSNAA may, at any time, terminate the empanelment by giving written notice to the empanelled vendor without any compensation, if the empanelled vendor becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued.
7. LBSNAA reserves the right to accept/reject any bid, to cancel/abort the tender process and/or reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected agencies, of any obligation to inform the affected agencies on the grounds of such action taken by LBSNAA.
8. No deviations from these terms and conditions will be accepted; violation there off will lead to rejection of the bid and forfeiture of EMD.

**C-4: LBSNAA's Right to accept any Bid and to reject any or all Bids**

Director, LBSNAA reserves the right to accept or reject any bid's in part or full, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for LBSNAA's action.

**C-5: Indemnity**


The selected vendor shall indemnify the LBSNAA against all third party claims of infringement of patent, trademark/copyright or industrial design rights arising from the use of the supplied software/hardware etc. and related services or any part thereof.

**C-6: Termination for Insolvency**

LBSNAA may at any time terminate the order / contract by giving written notice of four weeks to the Supplier, without any compensation to the Supplier, if the Supplier becomes bankrupt or otherwise insolvent.

**C-7: Termination for Default**

1. Default is said to have occurred:
2. If the supplier fails to deliver any or all of the services within the time period(s) specified in the Contract/agreement or any extension thereof granted by LBSNAA. If the supplier fails to perform any other obligation(s) under the contract.
3. If the agency, in either of the above circumstances, does not take remedial steps within a period of 30 days after receipt of the default notice from LBSNAA (or takes longer period in spite of what LBSNAA may authorize in writing), LBSNAA may terminate the contract / purchase order in whole or in part.

  
(Ekta Uniyal)

Assistant Director

**"TENDER FOR LAYING OF WIRING FOR CCTV CAMERAS FROM INDIRA BHAWAN CAMPUS TO MAIN CAMPUS, LAL BAHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION, MUSSOORIE"**

**ANNEXURE-I**

**Technical Bid (Prequalification bid)**

S. No.	Details required	To be filled by Bidder
1.	Name of the Bidder	Self Declared
2.	Address of the Bidder	Self Declared
3.	Contact No., Fax No., Mobile No.	Phone bill as proof
4.	Email, Website Address	
5.	Name of Authorized Signatory (person signing this form)	Self Declared
6.	The Registration number of the firm along with the GST/TIN/TAN No. Allotted by the Sales Tax Authorities, as well as PAN number of the firm allotted by the Income Tax authorities should be submitted, failing which vendor's bid would become invalid and same shall be rejected.	Proof to be submitted
7.	The bidder has to submit the working experience being in business for last 2 years in Supply and installation work of CCTV cameras wiring and other related equipments etc.	Proof to be submitted
8.	Technical Specification and features required: As per Section B para B-2 point no. 3 (Bosch brand)	The proposed wiring and other equipments should match the maximum specifications as mentioned in the Tender. Bidder should indicate it in Annexure-II by mentioning Y/N.
9.	EMD:	Details of Earnest Money Deposit:- 1. DD No. .... 2. Dated ..... 3. Rs...../- 4. Drawn Bank ..... 5. In favour of Director, LBSNAA, Mussoorie 6. Valid till Date.....

**Note: All criteria are mandatory and failure to fulfil any one will lead to disqualification of bidder at pre-qualification stage only that is the Technical Evaluation Committee will not consider the bid for next stage.**

*SW*

**"TENDER FOR LAYING OF WIRING FOR CCTV CAMERAS FROM INDIRA BHAWAN CAMPUS TO MAIN CAMPUS, LAL BAHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION, MUSSOORIE"**

I/we certify that the information furnished above is true and correct. The terms and conditions are acceptable to us and I have the authority to bid a tender.

Dated.....

Unit	QTY	Description of work
100	10	Laying of wiring for CCTV cameras
100	10	Laying of wiring for CCTV cameras
100	1000	Laying of wiring for CCTV cameras
100	1000	Laying of wiring for CCTV cameras

Name & Address of Firm

Authorised Signature & Seal of the Firm

Note: The bidder has to do the site survey for the verification of technical specifications given in the tender document before submission of the bid. Bid item should be compatible with basic items.

Compliance Sheet for wiring and other equipments.			
Hardware Specifications (Scope of Work):			
S.NO	DISCRIPTION OF ITEMS	QTY	Unit
1	Supplying and making fusion splicing of optical fibre cable complete etc. as required.	30	core
2	Supplying, Installation, testing and commissioning of Outdoor Junction Box for termination of cables at site etc. as required.	20	Nos
3	Supplying and laying single mode 12 core, fibre optical Internet cable in the G.I pipe including Connection testing, including jointing of cables etc. as required.	1800	Mtr
4	Supplying and laying following size 'A' class GI pipe 40mm direct in ground approx. 30cm deep including excavation and refilling the trench or fixing on wall/pushta with help of suitable size	1500	Mtr

**Note:** The bidder has to do the site survey for the verification of technical specifications given in the tender document before submission of the bid. Bid item should be compatible with Bosch brand.

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**Annexure-III**

**Annexure III**

**BID DECLARATION LETTER**

From  
M/s .....

To  
The Director,

LBS National Academy of Administration,

Mussoorie – 248 179 (Uttarakhand)

Date:

Sir,

Having read, understood the content of the tender and examine the bidding documents, we, the undersigned, hereby submit the bid for **"TENDER FOR LAYING OF WIRING FOR CCTV CAMERAS FROM INDIRA BHAWAN CAMPUS TO MAIN CAMPUS, LAL BAHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION, MUSSOORIE"** as per the schedule of requirements and in conformity with the said bidding documents.

1. I/We hereby certify that we are submitting the Tender Document duly signed and stamped as proof of having read the contents therein.
2. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake to furnish Performance Security, as applicable, in the form of Demand Draft/FDR/Bank Guarantee.
3. We do hereby undertake that, in the event of acceptance of our bid, supply and installation of CCTV cameras wiring and other related equipments etc. as per the requirement and that we shall perform all the incidental services.
4. We enclose herewith the complete Bid as required by you. We agree to abide by our offer and that we shall remain bound by a communication of acceptance within that time

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5. I/We further undertake that none of the Proprietor/Partners/Directors of the firm was or is Proprietor or Partner or Director of any firm with whom the Government have blacklisted/banned / suspended business dealing.
6. I/We further undertake to report to the LBSNAA, Mussoorie immediately after we are informed but in any case not later than 15 days, if any firm in which Proprietor /Partners/Directors are Proprietor or Partner or Director of such a firm which is blacklisted/banned/suspended in future during the currency of the Contract with you.
7. We hereby offer to provide the required equipments at the rates mentioned in the Financial Bid.
8. We will ensure that:
  - a. **All pages have been signed and stamped by the authorized persons.**
  - b. **Pages have been numbered.**
  - c. **Documents are legible.**
9. We do hereby undertake, that, until a formal work order is prepared and executed, this bid, together with your written acceptance thereof and placement of letter of intent awarding the work order, shall constitute a binding contract between us.
10. We hereby certify that the bidder is (NOTE: Delete whatever is not applicable. The person authorized to sign the bid document should invariably duly attest all corrections/deletions). :

A sole proprietorship firm and the person signing the bid document is the sole proprietor/constituted attorney of sole proprietor;

**OR**

A partnership firm, and the person signing the bid document is a partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement/ by virtue of general power of attorney;

**OR**


A Company, and the person signing the bid document is an authorized person of the company and he has authority to refer to arbitration disputes concerning the business of the company by virtue of the general power of attorney.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021

Yours faithfully,

**Signature of the Tenderer (s)**

**Name & Designation with Seal of the Firm**





**SECURITY MONEY DEPOSIT FORM**  
**(If Bank Guarantee is given as Security Money)**

To

The Director,  
LBS National Academy of Administration,  
Mussoorie – 248 179 (Uttarakhand)

**WHEREAS** ..... (Name of supplier) hereinafter called "the Supplier" has undertaken, in pursuance of contract No..... dated ..... 2021 to supply CCTV cameras wiring and other related equipments etc. herein after called "the order".

**AND WHEREAS** it has been stipulated by you in the said order that the supplier shall furnish you with a Bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the order.

**AND WHEREAS** we have agreed to give the Supplier a Guarantee:

**THEREFORE WE** hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of ..... (Amount of the Guarantee in Words and figures) and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the order and without cavil or argument, any sum or sums within the limit of ..... (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the ..... day of .....2021

Signature and Seal of guarantors

Address :.....

Date .....2021

All correspondence with reference to this guarantee shall be made at the following address:

(Name & address of the bank)

**"TENDER FOR LAYING OF WIRING FOR CCTV CAMERAS FROM INDIRA BHAWAN CAMPUS TO MAIN CAMPUS, LAL BAHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION, MUSSOORIE"**

**ANNEXURE-V**

**FINANCIAL BID BY TENDERER**

To

The Director,  
LBS National Academy of Administration,  
Mussoorie – 248 179 (Uttarakhand)

Dear Sir,

1. I/ we have carefully read the content of the tender for **"TENDER FOR LAYING OF WIRING FOR CCTV CAMERAS FROM INDIRA BHAWAN CAMPUS TO MAIN CAMPUS, LAL BAHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION, MUSSOORIE"** at the rate given below:

I/we quote final bid price for LSBNAA schedule of requirement as

	Figure	Words
Company/Make & Model No.		
Price for each equipments in Rs.		
Taxes in Rs.		
Duties/Freight charges if any in Rs.		
Total		

1. I/We understood the instruction to the tenders and conditions of contract in the schedule to the Tender form and accept them, subject of paragraph thereof.
2. I/We am/are fully aware of the nature of requirement and my/our offer is to supply, installation and testing of wiring and other equipments of CCTV cameras as per the requirements.
3. I/We agree to arrange to provide the supply, installation and testing of wiring and other equipments of CCTV cameras as per the requirement of LSBNAA, Mussoorie in good condition.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021

yours faithfully,

**Signature of the Tenderer (s)  
Name & Designation with Seal of the Firm**

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Ph: 0135-2222335  
Web: [www.lbsnaa.gov.in/tenders](http://www.lbsnaa.gov.in/tenders)

Fax: 0135-2632350  
Email: [security.lbsnaa@nic.in](mailto:security.lbsnaa@nic.in)

DEED OF AGREEMENT

To be executed at the time of entering into agreement before placing order. Each page of this form shall be signed by the tenderer for acknowledging that he/she has seen the terms and conditions of the agreement.

Agreement

The agreement is made on this \_\_\_\_\_ day of \_\_\_\_\_, 2021 between M/s. \_\_\_\_\_ herein referred to as the contractor carrying on business under the name and style of M/s. \_\_\_\_\_ of the one part.

LBSNAA, acting through the In- Charge, Security Section, herein after referred to as the other part whereas the said contractor has agreed with the LBSNAA, for "TENDER FOR LAYING OF WIRING FOR CCTV CAMERAS FROM INDIRA BHAWAN CAMPUS TO MAIN CAMPUS, LAL BAHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION, MUSSOORIE" of this Tender.

Now this indenture witness that in consideration of the promise, it is mutually agreed and declared between parties hereto as follows.

1. The contractor agrees to undertake for supply, installation and testing of wire and other equipments of CCTV cameras in LBSNAA, Mussoorie as per this Tender in their bid letter no. \_\_\_\_\_ Dated -----at the rates quoted by him/them. The rates are mentioned in the financial bid is final. All the applicable taxes like sales tax; Value Added Tax and excise duty freighted is mentioned in financial bid.
2. The successful bidder will submit an undertaking that he will abide by all the terms and conditions of tender documents and he will adhere to all the supply related terms and conditions mentioned in tender document.
3. The Successful Vendor will furnish security money in favour of the Director, LBSNAA for an amount of 10% of the contract value valid from the date of Purchase order/Contract to 90 days beyond the date of completion of all contractual obligations. The work is to be completed within a period of one month from the date of work order. In case of late completion of work, a penal charge @ 5% of tender cost with the deducted from final bill.
4. The security deposit paid by the contractor for due and faithful performance of the contract by the contractor of all and several covenants herein contained of his part to be observed with full power. In charge of the Security Section on behalf of the LBSNAA will be entitled to appropriate the said sum to any damage, penalties and other sums which the contractor may be required to pay in case the

*Ehta*

**"TENDER FOR LAYING OF WIRING FOR CCTV CAMERAS FROM INDIRA BHAWAN CAMPUS TO MAIN CAMPUS, LAL BAHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION, MUSSOORIE"**

contractor fails to perform /full -fill or to keep and observe all or any of the said conditions of the agreement on his part herein after contained.

5. That all disputes , differences and questions arising out of or in any way touching or concerning this agreement or subject matter thereof or the representative rights , duties or liability of the parties shall be referred to the sole arbitration of the Director, LBSNAA or any person nominated by him. The arbitration shall be in accordance with the Arbitration and Conciliation Act, 1996. The arbitrator shall be entitled to extend the time of arbitration proceedings with consent of the parties. No part of the agreement shall be suspended on the ground of pending arbitration proceedings.
6. The Security Deposit is liable to be forfeited to the LBSNAA without any prejudice to any other rights and remedies of LBSNAA in case the contractor fails to undertake the contract work, as per the work orders and as per the terms and conditions given in tender schedule during the currency of the contract including the extended period if any.
7. That the tender schedule, instructions to the bidders and terms and conditions, etc shall also form part of the agreement.
8. That the contractor acknowledges that he has fully acquainted him-self with all the terms and conditions and he/she shall not plead ignorance of the same.
9. In witness whereof, the contractor has set his hand and the LBSNAA has caused for and on his behalf to set his hand, the day and the year first written above.

Signature of the authorized official of LBSNAA

Signature of the authorized official of Company/Firm

Name:

Name:

Address:

Address:

**WITNESSES**

1.

2.